

FEDERAL GOVERNMENT OF SOMALIA



MINISTRY OF HEALTH AND HUMAN SERVICES

IMPROVEMENT OF HEALTH SERVICES (DAMAL CAAFIMAAD) PROJECT

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Individual Selection of Consultant

Country: Federal Government of Somalia

Name of the Project: Improvement of Health Services (Damal Caafimaad) Project

Consulting Service: Senior Contract Management Technical Advisor

Individual/Firm: Individual

Duty Station: Mogadishu, Somalia with the possibility of partially working remotely.

Deadline: 26th September 2022

Ref No. SO-MOH-FGS-038-CS-INDV

1. BACKGROUND OF THE PROJECT

The World Bank financed Damal Caafimaad project's development objective is to "improve the coverage of essential health and nutrition services in project areas and strengthen stewardship capacity of Ministries of Health." The project will involve the Federal Ministry of Health (FMoH) contracting NGO health service providers to deliver essential health services. In this model, health service contractors will deliver essential health services, contracted by the FMoH, which will manage and monitor health service contracts, with day to day monitoring from Federal Member State (FMS) MoHs. The project will also have Third Party Monitoring (TPM) to provide independent generation of data on health services. Health service contracting is a new model in Somalia and systems to manage contracts are nascent.

The Ministry of Health and Human Services is seeking to use a portion of the Damal Caafimaad Project to finance the recruitment of a Senior Contract Management Technical Advisor.

2. SCOPE OF WORK AND RESPONSIBILITIES

Under the supervision of the PCIU Senior Programme Coordinator, The Senior Contract Management Technical Advisor (TA) will play a crucial role in supporting the PCIU and PMT to develop contract management systems. The Senior TA will work with the PCIU and PMT to: i) write and develop the contract management manual to ensure the availability of agreed upon detailed management and monitoring guidelines and procedures; ii.) develop contract management template and oversight tools such as supervisory tools, checklists, dashboards, KPI tools etc.; iii.) provide on-the-job training, mentorship, and coaching for contract management staff in the PCIU and PMT; iv.) support the development of contract management training packages; (iv) support the PCIU in ensuring relevant PFM procedures are embedded into contract management guidelines and processes and are followed;

The Senior Contract Management Technical Advisor shall among others;

- Develop FMoH health service contracting guidelines

- Ensure health service contracting guidelines have specific procedures for all aspects of contract management including contract monitoring and performance management
- Considering the nature of lump sum contract, ensure relevant MoH, Government, and World Bank PFM procedures are incorporated into contract management guidelines in a manner that will not violate term and condition of lump sum contract
- Ensure clear and usable tools and job-aids to support performance management, a sub-component of contract management, including, developing performance indicators and benchmarks in consultation with implementing NGOs, review level (Federal/state levels), review frequency, official involved in the review process, decision making process on performance of specific NGO
- Develop and design an online contract management systems or databases that can easily monitor and manage contracts during their lifecycle
- Lead the development of standardised and a comprehensive contract management manual and contract administration manual for FMOH-Somalia
- Train contract management staff and PCIU / PMT relevant staff on contract management procedures, guidelines and tools
- Support PCIU and PMT staff on day-to-day contract management issues, with a focus on ensuring staff have the tools to implement guidelines
- Provide direct on-the-job support for contract performance management
- Develop a contextualized, tailored training package for contract management Sub-unit for PCIU.

S/he will undertake all the other specific tasks detailed in the Terms of Reference (TOR) that can be found at the following www.mof.gov.so or can be provided upon submission of application (in person or by E-mail to the address in paragraph 6.1 below).

3) SELECTION CRITERIA

The selection shall be based on qualification, experience and skills of the candidate and followed by an interview.

The Senior Contract Management Technical Advisor will possess the following qualifications:

- At least a Master's degree in Business Administration, Public Administration, or Public Health with specific contract management training. Having PhD in related area is added advantage.
- At least 10 years of experience in management of contracts for health service delivery
- Experience in management of NGO health contracts is strongly preferred
- Demonstrated experience in developing health service contract management systems is required
- Experience with similar tasks in fragile, conflict and violence (FCV) settings is preferred
- Demonstrated experience with health service monitoring.
- Demonstrated experience with coaching, mentorship, and training, preferably in contract management.
- Experience working in a fragile context, preferably Somalia.
- Experience working with Governments in the health sector is required.
- The candidate must have an excellent understanding of health service contract management
- Strong understanding of health service performance management
- Excellent understanding of Public Financial Management (PFM) principles
- Ability to develop tools, guidelines, and job-aids
- Ability to take initiative, identifying needs and gaps, and working proactively to address gaps and needs
- Strong skills in MS Office (Word, Excel, PowerPoint...)
- Excellent written and spoken English is required
- The ability to work with flexibility in a multi-disciplinary environment

- Excellent teamwork and communication skills, and the ability to take initiative
- Strong communication skills and the ability to collaborate with people from a variety of backgrounds and positions, including local and national authorities
- Good negotiation and communication skills

3. REPORTING

The consultant will report to the PCIU Senior Program Coordinator. The Consultant will work alongside the PCIU Contract Management Specialists in the execution of his/her duties.

4. DURATION OF ASSIGNMENT:

The Senior Contract Management Technical Advisor will be engaged on a full-time basis and is expected to commence the assignment by 03rd December 2022 for an initial period of 12 months, with a probation period of 6 months. The contract is renewable annually subject to satisfactory performance and need.

5. DUTY STATION

The duty station will be at the FMOH in Mogadishu, Somalia with possible travel to the Federal Member States. Arrangements for working remotely shall be negotiated with the consultant where necessary.

The Ministry of Health and Human Services now invites eligible Individual Consultants to indicate their interest in providing the above-mentioned services. Interested consultants must provide information indicating that they are qualified to perform the Services and furnish the Curriculum Vitae (CV).

6. SUBMISSION REQUIREMENTS

The attention of interested Consultants is drawn to section III, para 3.14, 3.16 & 3.17 of the World Bank's *Procurement Regulations for IPF Borrowers: Procurement in Investment Projects Financing Goods, Works, Non-Consulting and Consulting Services, July 2016, revised November 2017 August 2018 and November 2020* ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant method set out in the World Bank Procurement Regulations.

Interested applicants may obtain further information including a detailed Terms of Reference from the Ministry in person or by e-mail to the address given below during office hours from 9.00 a.m.– 4.00 p.m. Saturday to Thursday.

Deadline: Expressions of interest and CV must be delivered to the address below by hand, mail, courier or email on or before **26th September 2022 at 16:00 hours E.A.T.**

6.1: Address:

The General Director; Ministry of Health and Human Services
Federal Government of Somalia
Corso Somalia Street, P.O. Box 22, Shangani, Mogadishu, Somalia
Email Address: procurement.damalcaafimaad@gmail.com
with copies to: dq@moh.gov.so; planning@moh.gov.so

Submit your application with the following as your subject: **Senior Contract Management Technical Advisor -SO-MOH-FGS-038-CS-INDV**